



NORTHWEST FLORIDA STATE COLLEGE

Memo

To: Board of Trustees
From: Dr. Devin Stephenson, President
Date: September 19, 2023
Re: Fund Balance and Carry-Forward Spending Plan

Florida Statutes § 1013.841 states that institutions with a final FTE (full-time equivalent student count) shall maintain a minimum carry forward balance of at least 5 percent of its state operating budget (unrestricted funds). If a Florida College System institution fails to maintain a 5 percent balance in state operating funds, the president shall provide written notification to the State Board of Education. As part of section 1013.841, F.S., institutions must also submit a spending plan to the state explaining how the reserve funds held will be used in the future. This report must be submitted to the College's Board of Trustees by September 30th each year.

NWFSC ended FY22-23 with a fund balance of 15.61%. The attached plan dedicates the amount over 5% (\$4,631,791) to be set aside and used for future operating expenditures in the event of any unforeseen emergency or natural disaster.

RECOMMENDATION:

The Board of Trustees approves the FY2022-2023 report that states the fund balance carry forward plan, as presented.